

80-4482

4 June 1980

MEMORANDUM FOR: Deputy Director for Administration  
Deputy Director for National Foreign Assessment  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Inspector General  
General Counsel  
Legislative Counsel  
Comptroller  
Director, Office of Equal Employment Opportunity  
Director of Personnel Policy, Planning, and  
Management  
Director of Public Affairs

FROM : Deputy Director of Central Intelligence

SUBJECT : FY-80 Goals Program

1. The tentative schedule for the FY-80 CIA Goals Program Third Quarter review is as follows:

DDO	17 July	1500 - 1630
DDA	24 July	1500 - 1630
DDNFA	31 July	1500 - 1630
DDS&T	7 August	1500 - 1630

All meetings will be in the DCI Conference Room.

2. In preparing your goals for this quarter, please carry over any appropriate goals from our last discussions and continue to utilize appropriate objectives of your SIS Advance Work Plan. You should add other recent top priority goals for your area that you wish to discuss. You can also begin your transition to FY-81 goals.

3. All directorates should have an appropriate personnel management goal focusing not only on implementing recent Agency-wide personnel management decisions--e.g., Agency-wide vacancy notices, uniform panel precepts, and SIS development--but also on personnel goals or issues unique to your directorate. Please include areas of concern that I highlighted in my memo to you on your FY-80 APP, particularly on reducing PRAs, better personnel planning, and improved EEO performance.

DERIVATIVE CL BY [REDACTED]  
DECLASS REVW ON June 00  
DERIVED FROM Multiple--See  
Component Goals Packages

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4. Please either assure that the following goals are included or give me a reason why they are not appropriate:

DDA

- Progress and evaluation plans for Agency Language Improvement Program; other OTR activities


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- Space planning, implementation of recent EXCOM decisions

DDO

- Agent communications (with S&T)


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- Overseas crisis management

DDS&T

- Progress in preparations to exploit new imaging systems

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- Progress in formalizing NSA/CIA Special Collection Service understanding

NFAC

- Progress in improving the quality of analysis
- Progress/problems on long-range plans for major intelligence questions of 1980s, including expanding reporting on world-wide energy demand
- Improved warning and crisis management and progress on Continuity of Government project

5. Please submit your goals to me at least one week before your scheduled meeting. Include objectives, milestones, progress to date, and any issues or problems. Most, if not all, of your office/division chiefs should participate in your review session. Each of the deputy directors is invited to attend each others' meetings. If a deputy director cannot attend, he should send a principal alternate who can speak for him.

6. I would like each of the seven independent office directors to provide me with a brief, written quarterly progress report on his individual Advance Work Plan objectives by 4 August. Include any issues or problems you may want to bring to DCI/DDCI attention or any revisions you may want to propose. OPPPM should discuss in some detail progress in implementation of the many EXCOM/NAPA recent decisions.

[REDACTED]

Frank C. Carlucci

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cc: DCI  
SA/DDCI [REDACTED]

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